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<p style="text-align: center;"><b>MINUTES OF THE 27th MANAGEMENT COMMITTEE MEETING OF MALAYSIA PALLET ASSOCIATION</b></p>
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Date : 22 May 2020 (Friday)  
Time : 3pm to 4.30pm  
Venue : Google Meet  
Chairman : Richard Tan Swee Heng  
Delegates : As in Attendance List (Annex 1)

**1) Speech by President**

1.1 President Richard Tan welcomed all delegated to the 27th Management Committee Meeting by new normal with using Google Meet. He thanks to all the committee and members on their commitment for being present in this meeting.

**2) Confirmation Minute of 26th Committee Management Meeting**

2.1 Proposed by Razeef and was seconded by Cheah Poh Leong.

**3) MPA T Shirt**

3.1 Cheah Poh Leong and Vincent Ooi decide not to proceed the MPA T shirt at the moment due to the cost incur is exceeded rm5000 for the design and printing. So, this project is postpone at the moment.

**4) Member Factory Visit**

4.1 Due to the Covid19 Pandemic, the member factory visit are postpone to other date until further notice – by Richard Tan.

4.2 Due to the Covid 19 pandemic, the program with DOA on Treatment Information Roadshow across Malaysia will be postpone for further notice- by Razeef.

4.3 All the related activities from MTIC, DOA, Forest Department, MTC, MTIB will be on hold, and will keep all members update for relevant activities to participant – by Loong.

4.4 We will arrange again to have MCM meeting in Johor when there are condition allow after the pandemic is over by Richard Tan.

#### **5) MPA to be recognized by MTC**

5.1 Richard Tan urges that Dato Andrew to form a sub committee to have agenda to meet the current Minister or MTIB Director General and Chairman of MTC for further discuss about it.

#### **6) Membership Drive and Update**

6.1 Secretary Loong announce the up to date MPA members as at 22/5/2020 are 48 members company. The new member join MPA this year are Amkawood K.D. Sdn Bhd sponsor by Vicent Ooi, Allspec Enterprise Sdn Bhd sponsor by Loong, DSP Industry Sdn Bhd sponsor by Logisware 2019, Heap Bee Boxes Sdn Bhd sponsor by logisware 2019 and HHL Eighty Eight Enterprise sponsor by Dato Andrew Goh. And the member company withdrawal this year are Benwoods Industry Sdn Bhd and SP Wood Industries Sdn Bhd.

6.2 Jeff Pua from Allspec recommend Everest Greenland Industries Sdn Bhd to join MPA, and Loong are waiting the complete membership application to be receive from Everest. Meanwhile, Roy Teoh from Madura Fasteners recommend Loscam to join MPA, and the membership application yet to be receive.

#### **7) 9<sup>th</sup> AGM schedule in June 2020**

7.1 Loong select the date of 19<sup>th</sup> June 2020 will held 9<sup>th</sup> AGM by Google Meet from 3.00pm to 5.00pm

#### **8) Logisware 26<sup>th</sup> to 28<sup>th</sup> August 2020**

8.1 Due to the covid 19 pandemic, the logisware 2020 need to be cancel and to be schedule on 16<sup>th</sup> to 18<sup>th</sup> September 2021. By Loong

#### **9) Financial statement updates by Treasurer, Mr Vincent Boo**

9.1 Vincent Boo has briefed the team Income and Expenditure Statement for the month of Jan 2020, the closing balance is rm97,313.44

9.2 Please refer to attached Financial Statement for more information.

9.3 Richard Tan raise the suggestion to change the Public Bank Branch which can provide better service and up to date bank statement update.

## 10) Other Matters

10.1 Dato Andrew Goh suggest our MPA should do some CSR for front line of government hospital to fight the Covid 19 pandemic. Ms Ooi Lay Pheng are agree for the that contribution from the MPA but have to specific to which group of needed society to be help. Richard Tan propose the amount of rm5000 for this CSR activities and assign Razeef to lead the project with assist by John Lim.

10.2 Allan Lim and Tan Sing Sing feel convenient and comfortable with this google meeting due to this pandemic period.

10.3 John Lim will sponsor one company to join MPA soon. And Jeffrey Goh mention about timber shortage facing by pallet maker company now due to MCO period. It is because many sawmills are not allow to operate and have to apply approval letter from MITI.

10.4 Vincent Ooi mention about member withdraw membership will have their own personal issue and matters. Regard this, Richard Tan will volunteer to interview the members before their withdraw their membership.

## 11) Adjournment

11.1) The meeting adjourned at 4.30 PM.

Chairman  
Richard Tan Swee Heng

Annex 1

### MALAYSIA PALLET ASSOCIATION 27th MANAGEMENT COMMITTEE MEETING ATTENDANCE LIST

NO	REPRESENTATIVES NAME	NAME OF COMPANY
1	Haji Mustaffa	Champform Sdn Bhd
2	Vincent Ooi	Vintage Pack Sdn Bhd

3	Loong Kam Shing	Up Rate Timber Industries Sdn Bhd
4	Razeef	Radiant Heat Treatment Services Sdn Bhd
5	Ooi Lay Pheng	Berjayapak Sdn Bhd
6	Cheah Poh Leong	Song and Huat Wood Products
7	Tan Sing Sing	Delloyd Industries Sdn Bhd
8	John Lim	Lim Ket Ling Timber Sdn Bhd
9	Allan Lim	Kaizen Transpack Sdn Bhd
10	Belinda	Palbox Industrial Supply Sdn Bhd
11	Saw Eng Thai	Sim Lee Sawmill Sdn Bhd
12	Richard Tan Swee Heng	Finopeous Packaging Industries Sdn Bhd
13	Dato Andrew Goh	Taik Sin Timber Industries Sdn Bhd
14	Jeffrey Goh	Taik Sin Timber Industries Sdn Bhd
15	Eric Ng	Mahsing Plastic Industries Sdn Bhd
16	Ng Eow Siah	Boon Hock Sawmill Sdn Bhd
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