MALAYSIA PALLET ASSOCIATION

(PPM-006-10-12092012)

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MINUTES OF THE 42nd MANAGEMENT COMMITTEE MEETING OF MALAYSIA PALLET ASSOCIATION

Date	:	18th September 2026 (Friday)
Time	:	2.00pm to 5.00pm
Venue	:	Herbaland Seafood Restaurant, Lot 5371, Jalan Broga, near Broga Hill, 43500 Semenyih
Chairman	:	Loong Kam Shing
Delegates	:	As in Attendance List (Annex 1)

1. Welcome and Opening Remarks

1.1 President Loong Kam Shing welcomed all delegates to the 42nd Management Committee Meeting and expressed his appreciation for their commitment and attendance. He emphasized the importance of active participation in supporting the Association's initiatives and looked forward to productive discussions and continued progress.

2. Confirmation of the Minutes

2.1 The minutes of the 41st Management Committee Meeting held on 17 July 2026 were reviewed and confirmed as a true record of the proceedings.

3. Matters Arising from the 41st MCM

3.1 President Loong Kam Shing reviewed the decisions and action items arising from the 41st MCM and followed up on the relevant outstanding matters.

4. To Receive Report from Treasurer

Presenter: Treasurer Roy Teoh

4.1 The Treasurer reported that the financial records had been restructured and updated through August 2026 in the AutoCount Cloud system. The profit-and-loss categories were clarified, and the balance sheet is now available in the system.

4.2 The following asset position was reported:

- Bank balance: MYR 63,000
- Fixed deposit: MYR 110,000
- Total assets: MYR 174,000

4.3 A three-year historical comparison is still pending because some past records are incomplete. The Treasurer will continue the review and provide an update at the next meeting.

4.4 The Committee requested that a revised budgeting plan be prepared to cover secretarial printing and documentation costs, exhibition expenses, and other approved event-related claims.

5. To Receive Report from Secretary

5.1 Constitution and eROSES Matters

5.2 Membership Fees

Entrance Fee: RM 100
Ordinary Member: RM 600; Associate Member: RM 1,100
Subscription Schedule: January - December: RM 600; June - December: RM 300

The new membership application form has been prepared for implementation.

5.3 Membership Updates

New Members for 2026
VMT Maju Management - Ordinary Member
Foil Laminate Industries Sdn Bhd - Associate Member
Proposed by: Vincent Lee Boon Seng
Seconded by: Foong Choon Weng

6. Working Committees and Responsibilities

6.1 WC1 - Working Committee: Public Relation - Government Agencies

Head: Roy Teoh

Assistants: Kuppusamy, Saw Eng Thai, Jeffery Goh, Jasmond Teo

No new issues or updates were reported.

6.2 WC2 - Working Committee: Public Relation - NGOs

Head: Kendric Loh

Assistants: John Lim, Joanne Tay, Fabian Boo

The Committee noted the FMM courtesy visit held on 6 August 2026.

6.3 WC3 - Working Committee: International Public Relation

Head: Loong Kam Shing

Assistants: Shienly Tung, Joanne Tay, Leon Tan, John Lim

The Committee noted MPA's participation in the 21st APSF General Assembly held in Seoul, Korea, from 2 to 4 September 2026.
MPA was represented by:

- Shienly Tung
- Joanne Tay

The Committee also noted the courtesy visit to the Embassy of the People's Republic of China on 18 September 2026.
The upcoming visit to Berjayapak in Penang and introduction to the Pallet Design System (PDS) on 22 September 2026 were also noted.

6.4 WC4 - Working Committee: Exhibition and Promotion

Head: John Lim

Assistants: Leon Tan, YY Loh, Vincent Lee, Shienly Tung

The Committee reviewed MPA's participation in the MITEC exhibition held from 18 to 21 August 2026, noting increased support and participation from members. An annual exhibition budget allocation of RM 5,000 was proposed, including provision for promoter salary costs.

6.5 WC5 - Working Committee: Membership Committee

Head: Eric Ng (Enapak)

Assistants: Kendric Loh, Roy Teoh, YY Loh

No new issues or updates were reported.

6.6 WC6 - Working Committee: Education & Growth Coordinator

Head: Eric Ng (MS)

Assistants: Jasmond Teo, Vincent Lee, Joanne Tay

No new issues or updates were reported.

6.7 WC7 - Working Committee: Web Master

Head: Leon Tan

Assistants: Fabian Boo, Roy Teoh, Shienly Tung

The Committee discussed updating and improving the photographs and content on the MPA website, as well as developing a corporate video concept for MPA.

6.8 WC8 - Working Committee: Event Coordinator

Head: Eric Ng (Enapak)

Assistants: Foong Choon Weng, YY Loh, Chen Hao, Vincent Lee, Shienly Tung

The MPA Bi-Annual Dinner was rescheduled from 6 November 2026 to 19 June 2027. Jack How will handle floor arrangements and Vincent Lee will handle ticketing. The Committee also discussed the magazine format and

member list, non-member advertiser sponsorship packages, table pricing, venue arrangements, alcoholic beverages, and a live band.

7. Membership Development and Engagement

7.1 Membership growth remains a priority, with a target of 100 members to strengthen revenue and expand member benefits.

7.2 The Committee considered appointing a full-time secretary to support administration, documentation, marketing, and member recruitment for a membership base of approximately 50-60 members.

8. Planning for Future MCM / AGM in Different States

8.1 The Committee discussed and proposed the following Management Committee Meeting dates:

Meeting	Proposed Date	Area	Member Factory Visit
42nd MCM	18 September 2026	Semenyih	1. Palbox; 2. Day Bright
43rd MCM	5 November 2026	To be discussed	
44th MCM	22 January 2027	To be discussed	
45th MCM	26 March 2027	To be discussed	

9. MPA Official Committee Photo and Publicity

9.1 The Committee agreed to arrange an official photograph of the 8th Term Management Committee.

9.2 The Committee confirmed that the official photographs may be used for the MPA website, social media, and other Association materials.

10. Any Other Matters

10.1 No other matters were raised by the Committee members.

11. Date and Venue for Next Meeting

11.1 The 43rd MCM was confirmed as follows:

Meeting	Proposed Date	Area	Member Factory Visit
43rd MCM	5 November 2026	Kuala Selangor	1. SK Humble Timber Sdn Bhd

Further details and the agenda will be circulated to Committee members accordingly.

12. Adjournment

12.1 There being no further business, the meeting was adjourned at 4.30 PM.

Chairman
Loong Kam Shing

MALAYSIA PALLET ASSOCIATION 42nd MANAGEMENT COMMITTEE MEETING ATTENDANCE LIST

NO	REPRESENTATIVES NAME	NAME OF COMPANY
1	JEFFERY GOH	TAIK SIN TIMBER INDUSTRY SDN BHD
2	SAW ENG THAI	SIM LEE SAWMILL SDN BHD
3	ERIC NG WUOI UOI	ENAPAK PACKAGING SDN BHD
4	CHEAH POH LEONG	SHONG & HUAT WOOD RESOURCES SDN BHD
5	LOONG KAM SHING	UP RATE TIMBER INDUSTRIES SDN BHD
6	ROY TEOH	MADURA FASTENERS (M) SDN BHD
7	JOHN LIM JENG DONG	SYARIKAT MALAYSIA KILANG PAPAN SDN BHD
8	FABIAN BOO	PALBOX INDUSTRIAL SUPPLY SDN BHD
9	VINCENT LEE	INTEGRITY FREIGHT SDN BHD
10	SHIENLY TUNG	DSP INDUSTRY SDN BHD
11	GRACE OOI	DSP INDUSTRY SDN BHD
12	FOONG CHOON WENG	DAY BRIGHT WOOD INDUSTRIES SDN BHD
13	LEON TAN	FINOPEOUS PACKAGING INDUSTRIES SDN BHD